

**Volunteer Position Description**

**Organization Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_ **Contact Title:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Ext.:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Position Title:** \_\_\_\_\_  
**Opportunity Description:** \_\_\_\_\_

**Location of Opportunity:**  
**Street Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Is this location:**  
 Handicap Accessible       Near Public Transit       Wheelchair Accessible       Handicapped Parking

**When do you need volunteers for this opportunity:**  
**Weekdays**      **Weekends**      Position Begins: \_\_\_\_\_  
 Mornings       Mornings      Position Ends: \_\_\_\_\_  
 Afternoons       Afternoons      # Hours per Week: \_\_\_\_\_  
 Evenings       Evenings      # Volunteers Needed: \_\_\_\_\_  
Minimum Age: \_\_\_\_\_

**Which of these areas does this opportunity address (please check as many as apply):**  
*United Way Issue Areas*  
 Families       Health & Wellness       Self-Sufficiency  
 Seniors       Young Children       Youth  
*Other Areas of Interest*  
 Animals Related       Community Development       Disabilities       Disaster Relief  
 Diversity       Education       Employment       Environment  
 Faith-Based Initiatives       Fundraising       Grant Writing       Homelessness & Poverty  
 Politics       Public Safety       Religion       Transportation & Communication

**Geographic Area - which counties will volunteers serve in (check all that apply):**  
*Missouri Counties*  
 Andrew       Bates       Buchanan       Caldwell       Cass  
 Clay       Clinton       DeKalb       Henry       Jackson  
 Johnson       Lafayette       Pettis       Platte       Ray  
 Saline  
*Kansas Counties*  
 Doniphan       Franklin       Johnson       Leavenworth       Linn  
 Miami       Wyandotte

**Population Served in this Opportunity:**  
 Infants       Adults       Families       Seniors  
 Children (3-9)       Emotionally Challenged       Mentally Challenged       Physically Challenged  
 Youth  
 Orientation Provided       Not Applicable       Specialized Training Provided

**Good Activity For:**  
 Individuals       Families       Small Groups (under 10)  
 Youth       Seniors       Large Groups (over 10)

**Special Skills Required:** \_\_\_\_\_

**Special Skills Preferred:** \_\_\_\_\_

**Please return form to:**  
Shelly Bolling-Strickland, Volunteer Engagement Manager  
UWGKC Volunteer Center, 1080 Washington Street, Kansas City, MO 64105  
Phone: (816) 559-4667 • Fax: (816) 559-4567  
[ShellyStrickland@uwgkc.org](mailto:ShellyStrickland@uwgkc.org)